

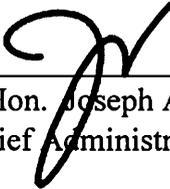
**ADMINISTRATIVE ORDER OF THE
CHIEF ADMINISTRATIVE JUDGE OF THE COURTS**

Pursuant to the authority vested in me by section 212(2)(j) of the Judiciary Law, I hereby require that a party shall pay an administrative fee where such party uses a credit card, debit card, automated clearing house (ACH) transfer or other electronic payment to:

- (1) post bail; or
- (2) pay a fine, mandatory surcharge, court fee or other money payable to: (i) a court, (ii) a county clerk in their capacity as clerk of court; (iii) the Office of Court Administration; or (iv) a sheriff upon enforcing a court order or delivering a court mandate pursuant to article eighty of the civil practice law and rules.

The amount of such administrative fee may vary depending on the type of payment option used, and shall not exceed the administrative costs incurred in processing such payments, including but not limited to amounts charged by a financial services provider for processing the payment made for a purpose described herein.

This order shall take effect on September 20, 2023 and apply to all credit card, debit card, ACH and other electronic payments for a purpose described herein on or after such date. This order shall be deemed to supersede any prior order or directive requiring a party to pay an administrative fee to post bail or pay a fine, mandatory surcharge, court fee or other money for a purpose described herein.



Hon. Joseph A. Zayas
Chief Administrative Judge

Date: September 20, 2023

AO/272/23